

Patient Guide to the Patient Portal

Go to <https://premierdermdocs.ema.md> (NOTE: The portal works best in Mozilla Firefox browser but can be viewed in other browsers. Download Firefox free www.mozilla.org.)

- a. **Username:** _____
 - b. **Password:** _____ (Call us if you forget your password).
2. A page with a list of tabs on the left hand side will display. Review and edit your information:
- a. **Contact Information** - you can view information but please contact us to make any changes!
 - b. **Insurance** - you can view information but contact us to make any changes!
 - c. **Pharmacy** –Prescriptions will be sent to pharmacy listed. If needed, add or change pharmacy:
 - i. Click “Pharmacy Search” button. NOTE: we will not be able to send prescriptions to Manual Pharmacies so please do NOT choose “Add Manual Pharmacy”.
 - ii. Search for your pharmacy by filling in as much info as you can.
 - iii. Once you found your pharmacy, click the name in blue.
 - iv. To remove a pharmacy, click the “Remove” link.
 - d. **Medications** - you can update your medications:
 - i. If you aren’t taking any medications, you can click the “Mark No Medications” button *If you need to add a medication later, click the button again to unmark.*
 - ii. Add medications by typing in the field “Drug Name”. Select medication by clicking the name and select the dosage. *If you don’t know the dosage, click the link “add [drug] with unspecified dispensable”.* Medications not listed can be added in “Other Medications” field.
 - iii. If you’ve selected a medication in error, click the “delete” link to the right of the medication.
 - iv. If you’ve stopped taking a medication, please change the “status” to Inactive.
 - v. When finished click “Save” or “Save and Continue” at the bottom of the page.
 - e. **Allergies** - you can update any drug allergies:
 - i. If you don’t have any drug allergies, click the “Mark No Known Allergies” button. *If you need to change this, click the button again to unmark.*
 - ii. Add allergies by typing in the field “Allergy”. Select the allergy as it auto-populate
 - iii. If you can’t find an allergy, you can list it in the box under “Other Allergies”.
 - iv. To delete an allergy, click the blue “delete” link to the right of the allergy you wish to delete.
 - v. You can enter your reaction to the allergen but it’s not required.
 - f. **Past Medical History** - Update any past medical conditions or surgeries you may have had.
Click “Save” or “Save and Continue” at the bottom of the page.
 - g. **Skin Disease History** - Update any skin diseases you may have had in the past.
Click “Save” or “Save and Continue” at the bottom of the page.
 - h. **Social History** - Update any information you feel is relevant.
 - i. **Family History** - Update any information you feel is relevant.
 - j. **Problem List** - you can view a list of all your current and past diagnoses.
 - k. **Tests and Results** - you can view a list of any labs that were ordered for you through the EMR.
 - l. **Records and Documents** - you can view patient education handouts from each visit. You can also view a continuity of care record that updates after each visit.

**LOGIN AND SEND US A MESSAGE FROM YOUR PATIENT PORTAL TO ENTER THE
RAFFLE AND GET A CHANCE TO WIN A \$50 GIFT CARD**